

سری سوال: یک ۱

زمان آزمون (دقیقه): تستی: ۸۰ تشریحی: ۰

تعداد سوالات: تستی: ۳۰ تشریحی: ۰

عنوان درس: زبان تخصصی ۲، زبان تخصصی ۳، زبان تخصصی مدیریت صنعتی

رشته تحصیلی/کد درس: مدیریت دولتی ۱۲۱۲۰۲۴ -، مدیریت صنعتی ۱۲۱۲۰۳۵ -، مدیریت صنعتی (چندبخشی) ۱۲۱۲۰۳۷ -، مدیریت دولتی (چندبخشی) ۱۲۳۴۰۳۲

1-Most of the -----of our university are busy all the time.

1. administrative 2. administration 3. administrators 4. personnel

2-.....as a form of organization ,is attractive for the control and administration of large organization ,such as the civil services or large companies.

1. occupation 2. Bureaucracy 3. organization 4. administration

3-The -----of a chairman is to lead and control meetings.

1. capital 2. commission 3. shortcoming 4. function

4-The term occupation refers to ones usual or principal work or business,especially as a means of earning a living. "occupation" means-----.

1. executive 2. employment 3. personnel 4. officer

5-The government must evolve new -----to reduce unemployment.

1. policies 2. staffs 3. demands 4. profits

6-The government has -----a large capital for building a new school.

1. allocated 2. accountable 3. consensus 4. encourage

7-The big company has a -----way of doing most things.

1. chain 2. authority 3. corporate 4. consensus

8-The term -----refers to an orderly arrangement of position in an organization on the basis of increasing responsibility and authority as one moves towards the top.

1. politics 2. ranks 3. hierarchy 4. planners

9-The business of the committee was delayed by -----difficulties.

1. planning 2. procedural 3. commercial 4. actual

10-It was a lengthy speech but he made only few -----points.

1. substantive 2. hazardous 3. faulty 4. orderly

11-In the private sector,the term -----commonly refers to those persons in the line positions.

1. authority 2. administration 3. management 4. staff

12-The government advocates a reduction in military spending."To advocate" means-----.

1. to differentiate 2. to support 3. to avoid 4. to contribute

13-The job of a politician is to serve the whole-----.

1. government 2. enterprise 3. community 4. colleagues

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14-He -----his employer of thousands of dollars.

1. defrauded 2. proceeded 3. appreciated 4. supervised

15-He would not have succeeded in such a risky business if he had not been such a clever-----.

1. authoritarian 2. generalist 3. aide 4. entrepreneur

16-He -----15 men to carry his heavy bags.

1. leger 2. fiscal 3. hired 4. apex

17-Companies must be able to compete in the -----.

1. marketplace 2. organization 3. enterprise 4. leger

18-The man received a gift for meritorious service to his employer."merotorious" means-----.

1. position 2. agency 3. reward 4. official

19-He is a strict -----manager and his employees dont like him.

1. professional 2. stock broker 3. authoritarian 4. peaceful

20-The workers feared their master. "master" means-----.

1. commissioner 2. leadership 3. employer 4. supervisor

21-Decision-making on a day- to-day basis will be -----to team managers.

1. failed 2. run 3. proved 4. delegated

22-A group of people authorized to carry out a task is referred to as -----.

1. applicant 2. commission 3. personnel 4. agency

23-The city council is -----by the mayor.

1. preside over 2. interpreted 3. impressed 4. dictated

24-A number of people who report to manager within an organization is called-----.

1. unity of command 2. presided over
3. chain of command 4. span of control

25-The members of the committee should have executive ability for the administration of public affairs. "executive" means-----.

1. مدیریت 2. اجرایی 3. سیاسی 4. تجاری

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چندبخشی (۱۲۳۴۰۳۲)
26-The recruitment team is in charge of recruiting new employees."recruiting" means-----.

1. نظارت 2. خط مشی 3. استخدام 4. مشارکت

27-They discussed the bifurcation of politics between American and England."bifurcation" means-----.

1. تفکیک 2. ابعاد 3. گسترده 4. جنبه

28-the boss is always friendly to his subordinates. "subordinates" means-----.

1. مقامات 2. ناظرین 3. زیردستان 4. مدیران

29-29-He is going to speak about governments Fiscal policy."fiscal" means-----.

1. مالی 2. صادرات 3. نرخ بهره 4. تورم

30-30-The employees are considering ways to increase the productivity. "productivity" means-----.

1. سرمایه گذاری 2. تولید کردن 3. بهره وری 4. تقویت کردن