



زمان آزمون (دقیقه): ۵۰ :تستی : ۵۰ :تشریحی :۰

تعداد سوالات :تستی : ۲۰ :تشریحی :۰

عنوان درس: زبان تخصصی ۲، زبان تخصصی ۳، زبان تخصصی مدیریت صنعتی

رشته تحصیلی/کد درس: مدیریت دولتی ۱۲۱۲۰۲۴ - ، مدیریت صنعتی ۱۲۱۲۰۳۵ - ، مدیریت صنعتی (چندبخشی) ۱۲۱۲۰۳۷ - ، مدیریت دولتی (چندبخشی) ۱۲۳۴۰۳۲

1-A person who is concerned with the management and carrying out of plans decisions etc is called a(n).....

1. ledger 2. expert 3. executive 4. consumer

2-A diagrammatic representation of an organisation showing the functional management of tasks responsibilities and titles is known as the

1. bureaucratic management 2. mundane governmental tasks
3. public administration 4. organisation chart

3-The process of consists of the actions involved in effecting the desire of a government and can be best identified with the executive branch of government .

1. administrative science 2. public administration
3. authoritarian government 4. meritorious service

4-Money recieved by a business as a resut of its trading activity is called the.....

1. revenue 2. interest 3. inflation 4. fund

5-Typing, word processing, fililng and recordkeeping are some of the.....

1. common pyramidal models 2. contemporary regulatory comissions
3. conceptual or abstract concerns 4. mundane governmental tasks

6-The department in a firm deals with employees that work there.

1. personnel 2. policy 3. occupation 4. bureaucracy

7-Public.....is the action part of government, the means by which the purposes and goals of government are realized.

1. occupations 2. numerations 3. administration 4. allocations

8-The rights inherent in a managerial position to give orders and expect the orders to be obeyed is the definition of

1. accountability 2. public echelons 3. hierarchy 4. authority

9-Two areas of comparison and conflict which are shown by public and private administration are.....

1. substantive and operational 2. procedural and constitutional
3. substantive and procedural 4. executive and professional



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10- Private organizations are more efficient than public organizations because they are.....

1. freer to initiate and innovate.
2. grounded in decision-making processes .
3. founded on the minimization of profit.
4. described in somewhat competing terms.

11- Modern technologies, profits and defaults can enhance.....

1. outside clientele authority
2. staff personnel efficiency
3. private sector productivity
4. public sector productivity

12- Efficiency, rationality, and profit are the goals of

1. communal services
2. public bureauracies
3. private sector's administration
4. public sector's administration

13- A practice in which persons are hired and promoted on the basis of ability rather than patronage is called

1. administrative operation
2. administrative efficiency
3. line functions
4. merit system

14- Managers of the private sectors can immediately realize success or failure thanks to the..... of the private sector.

1. political stability
2. bottom line
3. line functions
4. substantive matters

15- Public and private managers

1. equally enjoy the privileges of administrative due process.
2. seek consensus among employees before acting exactly the same.
3. view corporate evaluation quite the same.
4. use different criteria in making decisions.

16- Success or failure of the private sector can be easily refected by the

1. privilages of administrative due process.
2. company's profit and loss ledger.
3. mundane govermental tasks.
4. emergence powerful bureaucracies.



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17- According to the principle of each subordinate should report to only one superior .

1. chain of command
2. unity of command
3. authoritarian government
4. field management

18- The structure of decision-making responsibilities from the higher levels of authority to the lower levels is called

1. the chain of command
2. dictatorial leadership
3. span of control
4. unity of commands

19- If a leader of an organization says "I'd rather have one bad general than two good generals" ,(s)he believes in the.....maxim.

1. line functions
2. chain of command
3. span of control
4. unity of command

20- Mafia families can be considered as an example of a(n).....

1. non-pyramidal structure.
2. public numerators
3. bureaucratic organization
4. authoritarian organization