



زمان آزمون (دقیقه): تستی: ۵۰ تشریحی: ۰

تعداد سوالات: تستی: ۲۰ تشریحی: ۰

عنوان درس: زبان تخصصی ۲، زبان تخصصی ۳، زبان تخصصی مدیریت صنعتی

رشته تحصیلی/کد درس: مدیریت دولتی ۱۲۱۲۰۲۴ - ، مدیریت صنعتی ۱۲۱۲۰۳۵ - ، مدیریت صنعتی (چندبخشی) ۱۲۱۲۰۳۷ - ، مدیریت دولتی (چندبخشی) ۱۲۳۴۰۳۲

1-A bureaucratic system may have excessive or .....official routine.

1. accountable                      2. fiscal                      3. administrative                      4. complicated

2-A (an) .....is a person who works in a profession , especially a doctor or lawyer.

1. manual laborer                      2. practitioner                      3. personnel                      4. executor

3-The stress of scholars on different approaches has increased the confusion of defining public administration."increase"means .....

1. کاهش دادن                      2. صادر کردن                      3. افزایش دادن                      4. وارد کردن

4-Based on some research , most successful managers are those who enable to vary their style to suit different situations groups of employees,etc."vary" means.....

1. تغییر دادن                      2. ناتوان بودن                      3. هدفمند کردن                      4. ورشکست شدن

5-Public administration as a category is so abstract and varied that it can only be described in ....., general, amorphous and somewhat competing terms.

1. specific                      2. permanent                      3. vague                      4. political

6-.....is one of distinguishing characteristics of any manager.

1. Transaction                      2. Rationality                      3. Promotion                      4. Hierarchy

7-They held the meeting to discuss the substantive matters. The word " Substantive" means.....

1. respective                      2. collective                      3. refusal                      4. actual

8-A junior manager is accountable to a senior manager for the completion of an organizational program by a particular date and within budget guidlines. "accountable"means.....

1. زیردست                      2. مسئول                      3. کارمند                      4. منشی

9-Substantive issues of administration refer to conceptual or .....concerns such as ends, means, values, results and priorities.

1. concrete                      2. abstract                      3. procedural                      4. equal

10-The private sector of administration places prime consideration on individual values and preferences whereas the public sector of administration allocates .....services.

1. communal                      2. specific                      3. temporary                      4. private



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11-The person who makes the plans for a business or piece of work and helps to start it up is called as a ( n).....

1. commander                      2. accountant                      3. entrepreneur                      4. consumer

12-The business demand is made in the assets of a firm which will contribute towards its ability to make a profit and repay the investors. "investor" means.....

1. سهام دار                      2. حسابدار                      3. سرمایه گذار                      4. بازرگان

13-For the public sector employee , planning becomes .....if political leaders are continuously changing after elections.

1. useful                      2. economic                      3. hazardous                      4. participative

14-Public sector employees enjoy the .....of administration due process because law prescribe guidelines for recruitment ,selection , promotion, and retention of employees.

1. stagflations                      2. demands                      3. shortcomings                      4. privileges

15-The social good for a school may endanger the business of private .....

1. entrepreneurs                      2. differences                      3. procedures                      4. subordinates

16-The boss should be always freindly to his .....

1. professions                      2. mayors                      3. subordinates                      4. chairmen

17-The manager's .....were quickly obeyed.

1. responsibilities                      2. commands                      3. superiors                      4. boards

18-John was hired to oversee the construction crew. The word "oversee" is the closest in meaning to .....

1. connect                      2. dominate                      3. expect                      4. supervise

19-The pyramid model brings forth the concepts of .....of command, chain of command and span of control.

1. unity                      2. order                      3. interest                      4. authority

20-A government organization usually develops guidelines for span of control based on organization's mission. "mission" means.....

1. اجرا                      2. مشکل                      3. ماموریت                      4. سلسله مراتب