



عنوان درس : زبان تخصصی ۲، زبان تخصصی ۳، زبان تخصصی مدیریت صنعتی

رشته تحصیلی / کد درس : مدیریت دولتی ۱۲۱۲۰۲۴ - ، مدیریت صنعتی ۱۲۱۲۰۳۵ - ، مدیریت صنعتی (چندبخشی) ۱۲۱۲۰۳۷ - ، مدیریت دولتی (چندبخشی) ۱۲۳۴۰۳۲

Choose 1,2,3 or 4 which best completes the sentence.

1-The governmental responsibility tothe public interest distinguishes public administration from private management.

1. promote 2. allocate 3. run 4. defraud

2-The remoteness of markets in the public sector makes it difficult to assess the worth and of public administrative operations.

1. delegation 2. efficiency 3. commission 4. boss

3-the word refers to an orderly arrangement of positions in an organization on the basis of increasing responsibility.

1. efficiency 2. agency 3. hierachy 4. politics

4-.....refers to the measure of production achievement or efficiency comparing the quantity of output with the use of necessary resources.

1. Productivity 2. Authority 3. Accountability 4. participative

5-It is their duty to serve the, not to destroy it.

1. revenue 2. recruitment 3. community 4. position

6- In condition ofthere is a rise in unemployment as labour becomes too costly.

1. enterprise 2. entrepreneur 3. expertise 4. inflation

7-She was..... of her money by a dishonest accountant.

1. financed 2. defrauded 3. fired 4. bluerd

8-His readiness and practical ability to move from one.....to another is surprising. He has got very different jobs in a relatively short time.

1. Executive 2. Manager 3. Business 4. Occupation

9-A(n)system may have excessive or complicated official routine.

1. bureaucracy 2. bureaucratic 3. administration 4. administrative

10-The private sector must turn to the public sector's courts and police power tothe contracts.

1. exhibit 2. defraud 3. spawn 4. enforce

11-Public administrative operations enable government to provide services and products that would not be provided by private at all.

1. merit 2. retention 3. enterprise 4. support



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12-He managed to maintain his of the party despite heavy opposition.

1. Leadership 2. Delegate 3. Command 4. Board

13-A person who practices a profession, a skill or something specified is.....

1. Manager 2. Practitioner 3. Professional 4. bureaucratic

14-A person who buys goods or uses services is called.....

1. consumer 2. expertise 3. business man 4. professional

15-a senior scienist heads up a team of colleagues ."colleague" means.....

1. worker of a firm 2. manager of a company
3. person with whom one works 4. feeling of pleasure

16-A person who has others working for him or under him is called

1. master 2. command 3. failure 4. value

17-A group of people controlling a company or some other organization is called.....

1. apex 2. body 3. board 4. line function

In each sentence choose the best meaning of underlined word.

18-The job had to be delegated to an assistant.

1. Line of command
2. Entrust duties to somebody in a lower grade
3. Group of people working or acting as a unit
4. Having power to advise

19-The boss is always friendly to his subordinates. The underlined word means.....

1. Responsible
2. Top or highest point
3. Person in charge of a meeting
4. Person who is of lesser rank in an organization

20-He advocates a policy of gradual reforms.

1. support 2. Income 3. reject 4. prevent