

امام خمینی^(ع): این محرم و صفر است که اسلام را زنده نگه داشته است.

Directions: Write four letters of at least 120 words with respect to the following information.

1. Write a formal acceptance letter to a wedding reception. (Use the correct layout of the letter: date, salutation, opening, complimentary close, and signature). (3 marks)
2. Write a letter to your friend and congratulate his/her graduation. (3 marks)
3. Write a complaint letter about the mistake by your university about declaring a wrong date for the final examination. (4 marks)
4. Write a letter of inquiry on the basis of the following situation.
Paul Thomas is the purchasing agent of Rodriguez, Inc., a large home-product store. He has just been informed that the store has run out of two types of popular hardware. He is ordering more stock to his supplier. (4 marks)